

**DEPARTMENT OF THE ARMY**  
ORGANIZATIONAL NAME/TITLE  
STANDARDIZED STREET ADDRESS  
CITY STATE 12345-1234

OFFICE SYMBOL

Date

MEMORANDUM FOR Range Branch, Training Division, DPTMS

SUBJECT: Range OIC/RSO Roster

1. IAW AR 385-63, DA Pam 385-63, DA Pam 385-64, Ft. Rucker Reg. 385-1, Training Division Range Branch SOP, and applicable FM's/TM's, the following personnel are authorized to perform duties as listed:

<b>RANK</b>	<b>NAME</b>	<b>DUTY</b>
1LT	Doe, John A.	OIC/CBRN OIC
2LT	Smart, Iam	OIC
SFC	Leg, Wooden	OIC/RSO
SGT	Smith, Snuffy	RSO/PYRO
SGT	Army, Go	RSO/CBRN NCO

2. Personnel listed above have received training and are certified on the appropriate weapon systems for which they are responsible, to include lasers, pyrotechnics and CBRN as appropriate.

3. This roster will be updated as changes occur or as directed by Ft. Rucker Reg. 385 1, Chapter 1, para 1-3b (3).

4. POC is SFC Wilfred Sweeney, S3 NCOIC at 334-255-5555.

IAM N. CHARGE  
CPT, AV  
Commanding